

Dr. Linda N. Reid  
Superintendent of Schools



Dawn R. Imler  
Principal

Rowland Parent, Guardians, and Caregivers,

I hope this communication finds you well and safe. It has certainly been a challenging time and we appreciate your diligence and support. As we begin to plan for school options for the 3<sup>rd</sup> quarter, we are asking parents, guardians, and caregivers to complete the following items below before January 6<sup>th</sup>, 2021. These items are similar to what the district had parents, guardians, and caregivers do back in the summer with your original declarations.

**Again, we ask that you complete the following 2 tasks for EACH student within the district before January 6th, 2021.**

**#1 Complete the Quarter 3 Declaration for each student [CLICK HERE](#)**

**#2 Update your student's Emergency Medical Authorization [CLICK HERE](#)**

- *If you already updated your student's information in the first quarter in preparation for school based learning in November, you do not need to complete this task again unless contacts, email addresses and/or telephone numbers have changed.*
- **To complete updates:**
  - *The **username** is your student's 5-digit school ID. The **password** is your student's Date of Birth typed as **10 characters** in the following format: **##/##/####** (ex-08/01/2018 – please note, you must include the slash (/) marks).*

If you have any questions, please do not hesitate to contact the school directly. Thank you for your promptness regarding this request.

Dawn R. Imler

Principal of Rowland Elementary